

Minutes of WAALC AGM 2012

Wednesday 11th July 2012 5.00pm

Level 1 Student tea area, 25 Aberdeen Street, Central Institute Technology

1. 1. Present

Janet McHardy, Carmel Jennings, Theo Bekkers, Emilia Biemmi Beurteaux, Rosemarie Colosi, Veronica Ribbons, Susan Bates, Susan Whitford, Karen Fenly, Ann Murphy, Jo Taylor, Audrey McAlindon, Merinda Rickards, Veronica Ribbons, Joaney Campbell (Chair), Cheryl Wiltshire (recorder)

1. 2. Apologies

Helen Grimston, Claire Anderson, Paul Barnes, Penny Blackburn, Diane Samson, Mary Walsh, Margaret McHugh, Stephanie Mitchell, Jane Mace, Suzanne Waters

1. 3. Minutes of Previous Meeting

The minutes of the 2011 AGM were accepted as a true record of that meeting.

Moved: Ann Murphy Seconded: Veronica Ribbons

1. 4. Reports

a. a. Chairperson's Report

Joan Campbell spoke to her report (attached) outlining the work the committee has done since October last year including celebrating WAALC's 25th anniversary as an incorporated body and a major review of the constitution. She also highlighted the issues facing casual workers with multiple widely dispersed workplaces. Responding to the needs of different workplaces each day leaves little space for other professional duties. As Joaney finds herself in this situation long-term (like so many others in the adult literacy field), she decided not to re-nominate for the WAALC committee. She thanked all retiring executive members.

a. b. ACAL Report

Susan Bates read the ACAL report compiled from the reports that Margaret McHugh has tabled during the year (attached).

c. Financial report

Cheryl Wiltshire spoke to the financial report prepared by Stephanie Mitchell (attached). As at June 30 2012, WAALC funds stood at \$27,219.42

A motion was put to the meeting that all reports for 2011 be accepted.

Moved: Carmel Jennings Seconded: Theo Bekkers

All in attendance voted to accept the reports.

a. 5.

Amendments to constitution

Four changes to the WAALC constitution were requested by the Department of Commerce to reflect the requirements of the Associations Incorporation Act (1987), being:

- i. i. New clause 2.2 added as Schedule 1 (2) of the Act requires a non-profit statement within the object clause (note: this was moved from Clause 3.1)
- ii. ii. Clause 11.1 amended to include the words 'special resolution' to meet the requirements of section 24 of the Act
- iii. iii. Clause 13.1 amended to include the words 'special resolution' to allow for the voluntary winding up of the association in accordance with section 24 of the Act.
- iv. iv. Clause 10.8 amended to ensure an AGM is held within 4 months of the end of the association's financial year as required by section 23 of the Act.

The WAALC executive committee reviewed the constitution to ensure it reflects current practices and technology changes. The additional changes proposed are

- i. v. Change to use of Incorporated as opposed to Inc as that is how our name is phrased in our association registration (affects title of document)
- ii. vi. Clause 4.9 amended to delete "which becomes the beginning of the financial year of the Council"
- iii. vii. Clause 8.7 amended to make clear we count members participating by communication technology as present at meetings
- iv. viii. Clause 9.12 re role of bank signatories amended from "sign" to "authorise bank transactions" allowing for changes in technology that permits two people to approve transactions via online banking rather than signing a cheque
- v. ix. New Clause 10.3 allows members to nominate a proxy to vote at general meetings when they cannot be present
- vi. x. Amend 10.9.4 to add "if required" to the business of the AGM "To appoint a qualified auditor" as small incorporated association are no longer required to routinely appoint an auditor annually.

A copy of the constitution attached with proposed changes tracked was considered. A special resolution was then put to the meeting by Cheryl Wiltshire: *It is proposed that the constitution is altered as described above.*

Each change was considered one by one and voted on by show of hands. All in attendance voted to accept all changes.

i. 6. Election of Executive Committee:

All positions were declared vacant and the following nominations were received and elected unopposed.

Chair: Susan Bates
Vice Chair: Ann Murphy
Secretary: Cheryl Wiltshire
Treasurer: Carmel Jennings

Other Committee members:

Veronica Ribbons
Jane Macey
Claire Anderson
Theo Bekkers
Emilia Biemmi Beurteaux
Carmel Jennings
Audrey McAlindon

The position of ACAL representative remained vacant. (if an existing executive member takes on the role of ACAL rep, then one committee member position will become vacant). All members were encouraged to suggest potential committee members for consideration for either position.

Susan Bates thanked all retiring executive members with a special thanks to Joaney Campbell as retiring chair and Stephanie Mitchell as retiring treasurer.

i. 7. The challenge

WAALC has decided to offer a single larger scholarship to The ACAL conference this year (of up to \$2000 in value) rather than the several smaller amounts in previous years. A new application process has been designed described as The Challenge, designed to select a person who will be seeking ways to address the stigmatisation surrounding literacy learners. There was a wide-ranging discussion focusing on the timing and demands of the new process.

i. 8. Next Meeting:

The next executive meeting is on:

Tuesday 14th August 2012 at 5.00pm until 6.30pm Central Institute of Technology (Library 30 Aberdeen Street).

Meeting closed 5.45 PM